

# PROSEC gGmbH – Research Grant Application Policy

## I Introduction

The aim of the PROSEC gGmbH Research Grant (PRG) is to support progress in the field of restorative dentistry by creating and imparting new scientific knowledge to the benefit of the patients. The PRG shall therefore be awarded to:

**Young or experienced scientists, clinicians and/or dental technologists working within an established group or individually.**

Interdisciplinary and/or international projects are preferred.

## II Topics

Applications referring to the following topics will be prioritized:

- Ceramic restorations on implants and natural teeth
- Ceramic implants, indications and application strategies
- Biological reactions, in particular of other non-metallic materials compared to ceramics
- Basic biological, mechanical and dental research on non-metallic materials
- Patient-centered comparative outcome studies
- Projects related to VITA products

## III General provision

The following information sets forth the guidelines for submitting a grant application to PROSEC gGmbH. Please note that each application must be signed by the principal applicant, the co-applicants, and the head of the research group (or scientific institution).

By their signatures, the applicants confirm that:

The information in the application is complete and accurate to the best knowledge of the applicants; the applicants have sufficient time and resources to do the research; the grant will only be used for the approved purpose; if a grant is accorded to a university or a research group, the grant will not be paid to an individual but to a research account created for the purpose of the project (this does not apply if the grant is awarded to an individual); the grant will not be used to fund faculty salaries exceeding a maximum of 15% of the total budget; if applicable to the project, the applicants agree to work in accordance with the local and/or international regulations regarding the use of animal subjects, human subjects (including ethics committee approval, as the case may be) and biological hazards; the applicants agree to report on the progress of their research on a yearly basis; the applicants agree to enter into a dedicated research grant agree-

ment in writing inter alia providing for an obligation of the grant recipient to disclose all information allowing for a full verification of the appropriate use of the grant.

### **General provision**

The applications are reviewed by members of the Scientific Review Board of PROSEC gGmbH and must be submitted to the Board in German or English.

## **IV Grants**

Grants are limited to a total of €100,000; the maximum payment per year is €50,000.

If a project is assigned to a university or a research group, the grant will not be paid to an individual but to a research account created for the purpose of the project; this does not apply if the grant is awarded to an individual.

## **V Grant application**

The applicant must submit the Grant Application Form to PROSEC gGmbH either electronically (as a pdf file with original signatures) or in paper form together with a letter of motivation, a short curriculum vitae of all applicants, a research schedule (protocol), and a budget plan (with milestones).

The applications are reviewed once a year and the deadline for receiving applications is October 15th in each year.

## **VI Decision**

A project will be funded by PROSEC gGmbH if it receives the approval of the majority of the present members of the Scientific Review Board of PROSEC gGmbH. In principle, a member of the Scientific Review Board may not participate in voting on the approval of an application if the Board member has interests in the application in another capacity.

The applicant will be informed on the decision of the Board within 4 weeks after the annual meeting of the PROSEC gGmbH Scientific Board. The annual meeting is held each year in December.

### **Selected application**

The grant can be approved unconditionally or conditionally. In certain cases the applicant may be requested to provide additional information such as:

- Detailed project protocol/adaptation of the project protocol
- Approval of the competent authorities (in case of human studies, animal studies, studies on stem cells)
- Revision of the budget
- Revision of the research schedule
- Detailed binding timeline

In the case of a conditional grant, the applicant will have 8 weeks time to complete the application. The Board will inform the applicant in writing of its final decision within 4 weeks following the receipt of the additional information.

Please note the following rules:

- A grant awarded to a specific application must be used for the project indicated in the application.
- The grant will be paid according to the milestones referred to in the approval letter.
- Faculty salaries will be funded to a maximum of 15% of the total budget. This does not apply, for example, to technicians, graduate students or statistics consultants.
- PROSEC gGmbH is willing to pay approved administrative overheads to the research institutions or universities up to an amount of 15% of the total budget.

### **Rejected application**

The applicant will be informed in written if his/her application has been rejected. PROSEC gGmbH is not required to give any reasons for its rejection of the application. Documents received in paper will be sent back to the applicant and deleted electronically.

## **VII Additional information for completing the application form**

### **Letter of motivation**

The letter of motivation must be signed by the principal applicant and by the department head if applicable. This letter must indicate which legal issues need to be taken into account for the project (e.g., date of submission of the ethics approval and ethics approval number, authorization number for animal studies etc.).

### **Grant Application Form**

This form represents the summary/synopsis of the project and must be signed by all members of the project team. Please note that an application will not be taken into consideration if it does not include the Grant Application Form.

### **Summary for the public**

The project summary within the Grant Application Form should comprise two to five sentences. It must describe to what extent the planned research is relevant for the dental field and be written in plain (lay) language. The description should not include any proprietary/confidential information as it will be publicized if the application will be approved for funding.

### **Budget**

The budget must list the following:

- Detailed list of material required
- Costs for equipment, facilities, and analyses
- Internal and external manpower costs (e.g., statistician)
- Administrative costs (if applicable)
- The budget must contain a payment schedule and include project milestones.